



Job Application Pack

Youth Worker

INSPIRING HEALTHIER, MORE CONNECTED COMMUNITIES



VISION

To inspire healthier, more connected communities.



MISSION

To work with our key stakeholders collaboratively to empower and bring together our communities, changing lives for the better through diverse initiatives.

Job Vacancy

Youth Worker

Job Title: Youth Worker

Location: The Hub, North Albert Street, Fleetwood

Rate of Pay: £12.21 up to £14 per hour

Hours of Work: Evenings and occasional school holidays

Reports to: Head of Community Engagement

Contract Status: Zero Hour Contract

Overview: Fleetwood Town Community Trust (FTCT) is a vibrant and active community project that aims to provide socially inclusive community, health and education engagement programmes which aim to make a difference to the lives of people within our communities.

Purpose of Position: Fleetwood Town Community Trust has an exciting opportunity for a Community Youth Worker to support the delivery of our youth hub programmes.

We are looking for enthusiastic, ambitious, hardworking and reliable people to be the face of youth provision by supporting young people who attend sessions

Core Duties & Responsibilities

- Support with youth events throughout the year.
- Support with the continued development of our youth provision
- Inspire and motivate young people
- Support the promotion and recruitment of young people to our provisions.
- Assist the Inclusion Coordinator in delivering day time and evening activities.
- Represent Fleetwood Town Community Trust in a professional manner and contribute towards the promotion of programmes.
- To work flexible hours as the job role requires.
- Work alongside colleagues to provide the best experience possible for our young people.
- Any other reasonable duties and responsibilities considered appropriate by the Head of Community Engagement

Skills & Qualifications

Essential:

- Up to date safeguarding and first aid courses
- Strong interpersonal skills
- Excellent planning and organisation skills
- Understanding the needs of the local area
- Ability to work well as part of a team as well as independently

Desirable:

- NGB Level 2 or above
- Relevant youth work qualification
- Experience of working with children and young people

General Responsibilities

Health and Safety

- To take reasonable care for the health and safety of oneself, other employees and members of the public who may be affected by your acts or omissions at work
- To comply with all aspects of the Fleetwood Town FC Health and Safety Policy and Arrangements, to enable the company to perform its civil and statutory obligations in relation to Health and Safety

Customer Service

- Identify and meet the needs of colleagues and our customers, focusing on initiating and welcoming contact and communications whilst striving to deliver first class customer service
- Recognise potential complaint situations and make effective steps to avoid and/or resolve these situations

Self-Development

- To take responsibility for your own development and to help realise your own potential by undertaking any necessary internal or external training sessions in accordance with the Company's Performance and Development Review Policy

Teamwork

- Ensure effective communication within your work team and across the Company whilst actively offering support and guidance as necessary

General Responsibilities

Employee Relations

- To make suggestions to improve the working situation and contribute to positive employee relations within their area of work and Fleetwood Town FC as a whole

Equal Opportunities and Harassment

- To cooperate with measures introduced to ensure there is equality of opportunity in employment.
- To ensure understanding, awareness and compliance with the Company's Equal Opportunities Policies
- To ensure that the working environment is free of sexual and racial harassment and intimidation and any other form of harassment constituting unacceptable behaviour which is personally offensive

This document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation.

All employees may be required to undertake any other duties as may be reasonably requested.

This job description may be subject to revision following discussion with the person appointed and forms part of the contract of employment.

Employee Benefits

- Competitive pay.
- Full in-house training and support provided.
- Opportunity to work within a respected community organisation.
- Professional development opportunities.





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