

job application pack

stronger · healthier · more active communities

VISION

Our vision is clear and ambitious:
Stronger, Healthier, More Active
Communities

MISSION

To work with Fleetwood Town Football Club
and our key partners to inspire, empower,
and help individuals and communities to
improve their physical health and
mental wellbeing

VALUES

Trust- We will always be open , honest, transparent and reliable.

Commitment- We are steadfast in our dedication to our community,
partners, and participants.

Inclusivity- We will always strive to provide a platform of
opportunity for all.

Teamwork- We will always support each other, and foster lasting
two-way relationships.

Inspiration- We will provide leadership, hope and opportunity
through innovation.

Job Vacancy

Community Youth Worker

Job Title: Community Youth Worker

Location: Fleetwood Town Community Trust, Poolfoot Farm, Butts Road, Thornton-Cleveleys, Lancashire, FY5 4HX

Rate of Pay: £10.90 up to £14

Hours of Work: School Holidays, Evenings and occasional weekends

Reports to: Youth Engagement Manager

Contract Status: Zero Hour Contract

Overview of Company: Fleetwood Town Community Trust (FTCT) is a vibrant and active community project that aims to provide socially inclusive community, health and education engagement programmes which aim to make a difference to the lives of people within our communities.

Purpose of Position:

- Fleetwood Town Community Trust has an exciting opportunity for a Community Youth Worker
- To support the delivery of the programme for 2023-2024 Youth Engagement Programmes. The candidate will support on evening youth sessions.
- We are looking for forward thinking, driven, ambitious people who are enthusiastic, ambitious, hardworking, reliable and want to join our community team.
- To be the face of Youth Provision by supporting young people who attend sessions.



Core Duties & Responsibilities:

- Motivating and encouraging the young person/people as required by providing levels of individual attention, reassurance and help with learning tasks as appropriate to the young peoples needs
- Support with youth events throughout the year.
- Support with the development of the youth provisions.
- Inspire and motivate young people whilst at the provisions or at events.
- Support the promotion and recruitment of young people to our provisions.
- Use praise, commentary, and assistance to encourage the young people to concentrate and stay on task
- Consistently and effectively implementing agreed behaviour management strategies.
- Assist the Youth Engagement Coordinator in delivering additional day time and evening activities.
- To support centre staff whilst on residential and engage in all activities.
- Resolve any issues that young people may have throughout their time at the provisions
- Represent Fleetwood Town Community Trust in a professional manner and contribute towards the promotion of programmes.
- To work unsociable and flexible hours as the job role requires.
- Work alongside colleagues to provide the best experience possible for the young people.
- Any other reasonable duties and responsibilities considered appropriate by the Youth Engagement Coordinator.

Person Specification:

SKILLS AND QUALIFICATIONS

Skills, experiences, or quality	Essential or desirable	How Tested?
NGB Level 2 (or above)	Desirable	Application
Relevant Youth Work Qualifications	Desirable (working toward or willing to undergo Training)	Application
More than one Sport or Fitness Qualification	Desirable	Application
Up-to-date Safeguarding and First Aid Qualifications	Essential (Training provided for right candidate)	Application
Strong interpersonal skills for communicating with a range of people and partners	Essential	Application & Interview
Excellent planning, organisational & time, management skills	Essential	Application & Interview
Experience of engaging with young people in a youth setting	Essential	Application & Interview
Knowledge of the local demographic and the relevant social issues	Essential	Application & Interview
Understanding of the importance of providing a high-quality experience for young people	Essential	Application & Interview
Understanding of safeguarding, health and safety and equality principles, policies and procedures	Essential	Application & Interview

Safeguarding Statement:

The Club is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

The Club has systems in place to ensure that the welfare of vulnerable groups is dealt with appropriately and sensitively. Everyone working at the Club has a duty of care to safeguard the welfare of children and young people by creating an environment that protects them from harm. Our standards of practice ensure all staff are fully aware and understand their responsibilities under safeguarding legislation and statutory guidance.

The Club ensures that all staff that have a direct responsibility for children, young people, or vulnerable adults, have been subject to the most stringent of recruitment practices which include DBS and reference checks. These staff are alert to signs of abuse or maltreatment and will refer concerns to the relevant Designated Safeguarding Officers using the agreed safeguarding procedures.

Equality Statement:

Community Trust is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity.

FTFC Community Trust is also committed to the safeguarding of vulnerable groups.

Employee Benefits:

- Staff Wellbeing support available with a RAIS qualified counsellor
- Free car parking
- Overtime opportunities (Assisting on a match day or additional delivery)
- 28 days annual leave plus staff loyalty scheme
- Free access to holiday camp provisions delivered by FTFC CT
- Company pension scheme
- Discounted staff menu at Poolfoot Farm Sports & Leisure Complex
- FTFC Staff Uniform
- Monthly Perkbox rewards
- Quarterly Continuous Professional Development Review
- Annual staff awards evening



General Responsibilities:

Health and Safety

To take reasonable care for the health and safety of oneself, other employees and members of the public who may be affected by your acts or omissions at work

To comply with all aspects of the Fleetwood Town FC Health and Safety Policy and Arrangements, to enable the company to perform its civil and statutory obligations in relation to Health and Safety

Customer Service

Identify and meet the needs of colleagues and our customers, focusing on initiating and welcoming contact and communications whilst striving to deliver first class customer service

Recognise potential complaint situations and make effective steps to avoid and/or resolve these situations

Self-Development

To take responsibility for your own development and to help realise your own potential by undertaking any necessary internal or external training sessions in accordance with the Company's Performance and Development Review Policy

Teamwork

Ensure effective communication within your work team and across the Company whilst actively offering support and guidance as necessary

Employee Relations

To make suggestions to improve the working situation and contribute to positive employee relations within their area of work and Fleetwood Town FC as a whole



General Responsibilities (continued):

Equal Opportunities and Harassment

To cooperate with measures introduced to ensure there is equality of opportunity in employment.

To ensure understanding, awareness and compliance with the Company's Equal Opportunities Policies

To ensure that the working environment is free of sexual and racial harassment and intimidation and any other form of harassment constituting unacceptable behaviour which is personally offensive

This document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation.

All employees may be required to undertake any other duties as may be reasonably requested.

This job description may be subject to revision following discussion with the person appointed and forms part of the contract of employment.



STRONGER, HEALTHIER, MORE ACTIVE COMMUNITIES

Fleetwood Town Community Trust
Poolfoot Farm Sports & Leisure Complex
Butts Road, Thornton-Cleveleys
Lancashire
FY5 4HX

Tel: 01253 208442
Email: community@fleetwoodtownfc.com
Web: www.fleetwoodtownfcct.com



**community
trust**