



**job application
pack**

stronger · healthier · more active communities

VISION

Our vision is clear and ambitious:
Stronger, Healthier, More Active
Communities

MISSION

To work with Fleetwood Town Football Club
and our key partners to inspire, empower,
and help individuals and communities to
improve their physical health and
mental wellbeing

VALUES

- Trust- We will always be open , honest, transparent and reliable.
- Commitment- We are steadfast in our dedication to our community, partners, and participants.
- Inclusivity- We will always strive to provide a platform of opportunity for all.
- Teamwork- We will always support each other, and foster lasting two-way relationships.
- Inspiration- We will provide leadership, hope and opportunity through innovation.

Job Vacancy

Casual Community Youth Worker 2023-2024

Job Title: Community Youth Worker

Location: Multiple Locations throughout the year

Pay Scale: £9.50ph to £12ph

Hours: Evenings, 0 hours contract - hours may vary (Mondays, Wednesdays and Fridays)

Overview of Company: Fleetwood Town Community Trust (FTCT) is a vibrant and active community project that aims to provide socially inclusive community, health and education engagement programmes which aim to make a difference to the lives of people within our communities.

Having successfully attained charitable status, the challenge for the Trust is now to reach even more people and increase the role we play in the local community. The Trust offers many diverse activities that aim to provide the people in Wyre and Fylde with the opportunities to participate and enjoy themselves in a fun, friendly environment.

Purpose of Position: To support the delivery of the programme for 2023-2024 Youth Engagement Programmes. The candidate will support on Keep evening youth sessions and other rumours NCS events throughout the year, if available, as well as be a leader on our programmes.

You should be forward thinking, driven, enthusiastic, ambitious, hardworking, reliable and want to join our Youth Team.

Key Responsibilities:



- Motivating and encouraging the young person/people as required by providing levels of individual attention, reassurance and help with learning tasks as appropriate to the young peoples needs
- Support with youth events throughout the year.
- Support with the development of the youth provisions.
- Inspire and motivate young people whilst at the provisions or at events.
- Support the promotion and recruitment of young people to our provisions.
- Use praise, commentary, and assistance to encourage the young people to concentrate and stay on task
- Consistently and effectively implementing agreed behaviour management strategies.
- Assist the Youth Engagement Coordinator in delivering additional day time and evening activities.
- To support centre staff whilst on residential and engage in all activities.
- Resolve any issues that young people may have throughout their time at the provisions
- Represent Fleetwood Town Community Trust in a professional manner and contribute towards the promotion of programmes.
- To work unsociable and flexible hours as the job role requires.
- Work alongside colleagues to provide the best experience possible for the young people.
- Any other reasonable duties and responsibilities considered appropriate by the Youth Engagement Coordinator.

Person specification



SKILLS AND QUALIFICATIONS

Skills, experiences, or quality	Essential or desirable	How Tested?
NGB Level 2 (or above)	Desirable	Application
Relevant Youth Work Qualifications	Desirable (working toward or willing to undergo Training)	Application
More than one Sport or Fitness Qualification	Desirable	Application
Up-to-date Safeguarding and First Aid Qualifications	Essential (Training provided for right candidate)	Application
Strong interpersonal skills for communicating with a range of people and partners	Essential	Application & Interview
Excellent planning, organisational & time, management skills	Essential	Application & Interview
Experience of engaging with young people in a youth setting	Essential	Application & Interview
Knowledge of the local demographic and the relevant social issues	Essential	Application & Interview
Understanding of the importance of providing a highquality experience for young people	Essential	Application & Interview
Understanding of safeguarding, health and safety and equality principles, policies and procedures	Essential	Application & Interview

Employment Benefits

- FTCT uniform
- Support with work related CPD opportunities
- Free onsite parking
- Potential for more hours and opportunities

General Responsibilities:

Health and Safety

To take reasonable care for the health and safety of oneself, other employees and members of the public who may be affected by your acts or omissions at work

To comply with all aspects of the Fleetwood Town FC Health and Safety Policy and Arrangements, to enable the company to perform its civil and statutory obligations in relation to Health and Safety

Customer Service

Identify and meet the needs of colleagues and our customers, focusing on initiating and welcoming contact and communications whilst striving to deliver first class customer service

Recognise potential complaint situations and make effective steps to avoid and/or resolve these situations

Self-Development

To take responsibility for your own development and to help realise your own potential by undertaking any necessary internal or external training sessions in accordance with the Company's Performance and Development Review Policy

Teamwork



Ensure effective communication within your work team and across the Company whilst actively offering support and guidance as necessary

Employee Relations

To make suggestions to improve the working situation and contribute to positive employee relations within their area of work and Fleetwood Town FC as a whole

Equal Opportunities and Harassment

To cooperate with measures introduced to ensure there is equality of opportunity in employment.

To ensure understanding, awareness and compliance with the Company's Equal Opportunities Policies

To ensure that the working environment is free of sexual and racial harassment and intimidation and any other form of harassment constituting unacceptable behaviour which is personally offensive

This document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation.

All employees may be required to undertake any other duties as may be reasonably requested.

This job description may be subject to revision following discussion with the person appointed and forms part of the contract of employment.



STRONGER, HEALTHIER, MORE ACTIVE COMMUNITIES

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